

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE TOMBSTONE UNIFIED SCHOOL DISTRICT NO 1 PURSUANT TO A.R.S. Paragraph 38-431.02 notice is hereby given to the members of the board of trustees of the Tombstone Unified School District No 1 and to the general public that the board will hold a **Regular Governing Board Meeting** open to the public on **July 8, 2009**, beginning at **6:00 PM** in the **Tombstone High School Library** located at Yellow Jacket Way, Tombstone, Arizona.

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Call to the Public** – “Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held. The Board cannot take action on any item addressed in the call to public, but may instruct the Superintendent to place the matter on a future agenda”. “If a matter is raised at the call to the public which the Board President does not recommend for placement on a future agenda, another member of the board may move, without discussion, to place the item on a future agenda. If the matter is seconded and a majority of the board members, without discussion, vote in favor of placing the matter on a future agenda, the matter will be placed on a future agenda”.

**COMMENTS SHALL BE LIMITED TO 3 MINUTES**

**IV. Public Hearing – Truth in Taxation Hearing**

**V. Adoption of Agenda**

**VI. Adoption of Consent Agenda**

**1) Approval of Vouchers (Grant & M&O)**

- |    |                         |              |
|----|-------------------------|--------------|
| a. | Voucher No 25 Payroll   | \$154,048.20 |
| b. | Voucher No 26 Payroll   | \$151,439.52 |
| c. | Voucher No 27 Payroll   | \$133,687.62 |
| d. | Voucher No 01 Payroll   | \$18,021.82  |
| e. | Voucher No 28 Payroll   | \$95,673.39  |
| f. | Voucher No 1043 Expense | \$61,050.00  |
| g. | Voucher No 1044 Expense | \$21,967.56  |
| h. | Voucher No 1045 Expense | \$41,560.46  |

**2) Board Resolution**

- a) Appointment of treasurers for 2009/2010:
- i. **Walter J. Meyer Student Accounts** – Jamie Milligan
  - ii. **Huachuca City School Student Accounts** – Kathy Garland
  - iii. **Tombstone High School Student Accounts** – Jamie Fuller
  - iv. **Tombstone High School Revolving Fund** – Pattie Lawrence
  - v. **District Level Treasurer** – Vera Perez
  - vi. **Cafeteria Account** – Stephanie Holzman
  - vii. **Withholding Account** – Shelly Martinez
- b) **Authorized signatory for district bank accounts for 2009/2010:** Karl Uterhardt, Lisa Reames and Robert Devere

- c) Enhanced Legal Services Agreement with Cochise County for 2009-2010  
\$5,400.00 (M&O)
  - d) Intergovernmental Agreement for rental of school property space with Pima College
- 3) Facility Use Request by Cochise County Community College District for Use of High School Football Field on July 23, 09 from 10:00 am through 11:30 am (professional development for coaches)

## **VI. Reports and Communications**

- 1. Karl Uterhardt, Superintendent Report –
  - a. District-wide update
  - b. Invitation to board members to “back to school program” in July 2009
  - c. Legislative Information
- 2. Tom Yarborough – Principal, Huachuca City School: Summer activities
- 3. Robert Devere – Principal, Tombstone High School: Summer activities
- 4. Lisa Reames, Business Manager
  - a. Auditor General Letter for 2007/2008 – preliminary information for corrective plan
  - b. Highway 80 expansion update (turning lanes for Tombstone High School)
- 5. Board Members
- 6. Richard Fenton, Transportation Manager and Cheryl Leonard, Driver Training Coordinator Student Transportation Overview

## **VII. Action Agenda**

**Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call, in executive session, on any matter listed on the agenda**

- 1. **Discussion/Action** – Adopted 2009/2010 Budget
- 2. **Discussion/Action** – Truth in Taxation The board may take action regarding the taxation issue in that the board may vote to raise taxes or reduce proposed taxes or decline to pass any tax increase
- 3. **Discussion/Action** – Update from Tombstone Real Estate regarding the status of the sale of TUSD property (Board may extend contract with Desert Life II LLC for purchase of TUSD properties)
- 4. **Discussion/Action** – Purchase of Meal Tracker Point of Sale system through Mohave Educational Services (contract #04H-ACCU-0826) (Non M&O funds)
- 5. **Discussion/Action** – Inactivate all **school based** auxiliary bank accounts and **activate district based** auxiliary bank account to service all three (3) school sites. In response to the Auditor General findings.
- 6. **Discussion/Action** – Activate a bank account for the school based Revolving Fund for Tombstone High School in the amount of \$500.00
- 7. **Discussion/Action** – First reading of TUSD#1 Wellness Policy
- 8. **Discussion/Action** – First Reading of policy manual changes
- 9. **Discussion/Action** – Out of State travel: Participation of Tombstone High School Cheerleaders in Macy’s Thanksgiving Parade, New York City (if students can raise the funds)
- 10. **Discussion/Action** – Approval of letter supporting Huachuca City in its pursuit of the sidewalk project funded by ADOT

11. **Discussion/Action** – Presentation by Kurt Palmer of Musco Lighting about football lights
12. **Discussion/Action** – Facilities Use request by Paul Geller for football field for a rodeo on the big tourist weekends held in Tombstone
13. **Discussion/Action** – Facilities Use Request by the Tombstone Chamber of Commerce for the use of the old THS gym, wrestling room and courtyard for a gun show fundraiser for 8/7/09 and 10/16/09 thru 10/18/09
14. **Discussion/Action** – **Personnel Matters**
  - a. Resignation: none
  - b. Contracts (M&O)**
    - i. **Sharon Milligan**, Speech Pathologist for PS HCS, THS 9-12, WJM K-6, \$75.00 per hour as needed per student ratio (Spec Ed M&O)
    - ii. **Christina Heinemann**, Speech Pathologist for HCS K-8, \$65.00 per hour as needed per student ratio (Spec Ed M&O)
    - iii. **Kristina Albrecht**, Physical Therapist for entire district \$75.00 per hour as needed per student disability ratio ((Spec Ed M&O)
    - iv. **Lyn Braswell**, THS Counselor, MA Step 15 \$36,678.00 plus 10 (ten) days prorated summer work (M&O)
    - v. **Elisabeth Gregory**, HCS ELD teacher, BA+12 step 8 \$29,966.75 – Grant
  - c. Extended Duty Contract (grant & M&O)**
    - i. **Hummel, Sabrina** – HCS – Summer School Teacher \$25 per hour – Grant
    - ii. **McCann, Karen** – WJM – Lead Teacher (M&O) \$10,000
  - d. Letter of Intent (grant & M&O)**
    - i. **Hummel, Richard** – Paraeducator (One on One) – Summer School Program (HCS) Non M&O Fund
  - e. Letter of Appointment (M&O)**
    - i. **Lisa Lizarraras**, para-educator C-15 \$11.86 (Sped)
15. **Approval of Minutes**
  - a. June 3, 2009, regular school board meeting held at Huachuca City school and minutes of executive sessions held during this meeting
  - b. June 24, 2009, special school board meeting, held at Tombstone High School
  - c. June 24, 2009, minutes of executive session, held during June 24, 2009 special school board meeting
16. **Next Board Meeting**
  - a. **August 12, 2009** Huachuca City School

## **VII. Adjournment**